

Center Based Childcare and Preschool Programs - Program Director Requirements for Licensing

This document is a guide for regulations found at: <http://dcf.vermont.gov/cdd/laws-regs>

Program Size:	Up to 12 children	13 to 59 children	60 or more children
Minimum Teaching Qualification:	Teacher <i>and</i> Associate	Teacher Associate <i>and</i>	Teacher <i>and</i>
Age Requirement	at least 21 years of age	at least 21 years of age; and	at least 21 years of age; and
Additional Requirements:			Shall have at least an additional twenty-four (24) months of experience working with groups of children from grade three (3) or younger, AND shall have completed:
		EITHER: A VT Early Childhood and Afterschool Program Director Step One (1) Certificate *	EITHER: A VT Early Childhood and Afterschool Program Director Step Two (2) Certificate **
		OR: Successful completion of a three (3) college credit course in program management for early care and education or school age care and education, <i>OR</i> in staff supervision related to early care and education for children, AND a three (3) college credit course in curriculum.	OR: Successful completion of a three (3) college credit course in curriculum, AND an additional nine (9) college credits in program management, administration or in human resource management.
		AND: Completed the required management course (or the licensee employs a business manager as in the rule 7.6.1 of the regulations). (See CBCCPP regulation 7.3.1.5)	
If you are using a Program Director Certificate or Credential to meet the Center-based Child Care and Preschool Program requirements, here are the specifics:		*Program Director Step One: Complete a three (3) college credit course in: <u>Child Development</u> AND <u>Curriculum Development for Early Childhood Education</u> AND <u>Early Childhood Ed. and Afterschool Program Management</u>	**Program Director Step Two: Hold a Program Director Step One Certificate AND have a three (3) college credit course in: <u>Leadership Mentoring and Supervision for Early Ed and Afterschool Practitioners</u> AND <u>Human Resource Management</u> AND <u>Legal & Financial Issues in Early Childhood and Afterschool Programs</u>

Program Director Credential & Course Equivalency Information:

<http://northernlightscdc.org/career-pathways/credentials-and-certificates/program-director-credential/>