

Program Improvement Plan

Purpose: To provide a systematic process for a center to improve their program.

Date written:

Review Date:

CENTER MISSION STATEMENT

PRIORITIZED GOALS: Administration; Health & Safety; Program & Curriculum; Staff Qualifications & Professional Development; Families & Communities

GOALS AND ACTION STEPS

Directions: Prioritize goals based on program assessment. For each goal, name key events/results and tasks/action steps; estimate time & date of completion; list support and resources needed. Be realistic and as detailed as necessary to ensure success.

PRIORITY	GOAL	EVENTS/RESULTS	TASKS/ACTION STEPS	ESTIMATED TIME TO COMPLETE	DATE TO COMPLETE	SUPPORT NEEDED
						RESOURCES & INFORMATION NEEDED
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